

Layer de la Haye Parish Council

To: All Councillors

You are hereby summoned to attend a meeting of Layer de la Haye Parish Council, which will be conducted online via zoom at 8:00 p.m. on Monday, 13 July 2020, this meeting will be open to members of the public and to members of the press who are welcome to join the link provided for the purpose of transacting the following business:

Temporary Parish Clerk for Layer de la Haye

Telephone Number: 01206 734168 email, mrs mushroom@keme.co.uk

AGENDA

- 20/111 Welcome and apologies for absence**
- 20/112 Declaration of Members interests**
- 20/113 Public Open Forum (Maximum 15 minutes)**
- 20/114 To approve the minutes of the last meeting (8 June 2020)**
- 20/115 County Councillor and Borough Councillors Reports**
(Kevin Bentley, Andrew Ellis, Jackie Mclean)
- 20/116 Clerk; Review Standing Orders (On the web)**
- 20/117 Finance**
 - 75.1 Statement of accounts (Richard Marriage)
 - 75.2. Adopt reserves policy
 - 75.3 Adopt Financial regulations (on the web site)
 - 75.4 Risk Assessment (on the web site)
 - 75.5 Agar Form. a)Annual Governance Statement b)Annual Internal Audit Report
c)Accounting Statement d) Certificate of exemption.
 - 75.6 Internal Audit report, Jan Stobart
 - 75.7 Risk Assessment and overview of PC Finances .Richard Marriage.
 - 75.8 Appoint a Responsible Financial Officer
 - 75.9 June Receipts
 - Multi Sports Court . 773.00
 - Bank Interest .33

£773.33

75.10 July Payments.

1553-Mrs.M.A.Hughes	Zurich Insurance	873.79
1554- Mr Ian Moore	BT Line removal	126.72
1555 CBC Lighting	Repair New Cut	252.00
1556 CBC Lighting	Jan-Mar Electric	91.48
1557 BT Telephone	Nov-May	266.70
1558 BT Broadband	Nov -May	36.31
1559 RCCE Subs	Sub Renewal	72.60
1560 Mrs J Stobart	Audit 19-20	180.00
1704 Ellisons	Advise C/Broadband	600.00
1705 Ian Moore	Ian Moore,signs	12.68
1706 B. Ives	Tree	290.00

£ 2802.28

20/118 Planning/Housing

76.1 Applications for discussion at meeting, none

76.2 Planning Applications, none

20/119 County Broadband , keep an eye on the Cut opposite school and V. Hall
Solicitor

20/120 Tollgate Partnership (draft letter re proposals for the Folly)

20/121 Grass Cutting (Monitoring the cutting)

20/122 VJ Day

20/123 Solar Panels (Zoom meeting with the company, minutes attached)

20/124 Housing Survey Needs (RCCE has been completed and circulated

20/125 Coronavirus (Covid) Play area

20/126 Heatherfields (damage , letter from Jason Bolitho)

20/127 Appointment of New Clerk

20/128 CIF

20/129 New Laptop.

20/130 Speeding Cars and Motor Bikes. Police response

20/131 Information Exchange/Items for next agenda

20/132 To confirm date and time of next meeting

Date of next meeting Monday 10 August at 8.00 p.m.?