

Minutes of Layer de la Haye Parish Council meeting held on Monday 20th January 2020 at 8.00 P.M in Layer de la Haye Village Hall

Present: Chairman Anne Hughes, Cllr Ian Moore (Vice-Chairman), Cllr Richard Marriage, Cllr Clive Chambers, Cllr Sarah Hughes Cllr Margaret Holmes & Cllr Mike Strain. The Clerk, Mr G. Walkingshaw and 1 resident.

20/01 To accept Apologies for Absence:

Apologies were received from the Zone Warden, Tim Pickard. No apologies was received from the Borough Councillor's, however the date of the meeting had been put back one week to accommodate Parish Clerk doing Jury Service.

20/02 To receive and record Declarations of Personal and Pecuniary Interest

None.

20/03 Matters raised by Resident

None

20/04 To approve the Minutes of the previous Parish Council meeting.

The minutes of the meeting dated 9th December 2019 were approved.
Minutes signed by the Chairman

20/05 To receive visitors reports from the County Councillor and Borough Councillor

None

20/06 Zone Warden's Report

None

20/07 Clerk's Report

The Clerk reported that a new village sign has been installed at the Roman River Bridge.

20/08 Finance

08.1 Statement of accounts (Richard Marriage)

08.2 To approve payments in accordance with the Budget

The following payments for approved for paying:

Parish Clerk Salary	£426.17
Mileage Expenses	£4.50
S. Priestland	£45.00
HMRC – Paye/Tax	£106.60
Opus Energy	£37.14
Northumbrian Water	£75.00
Opus Energy	£5.50
Pinnacle Ground Maintenance 2019	£2,330.40
EALC	£78.00
S. Priestland (Reissued cheque – lost in post)	£45.00
Condolence book	£28.95
Total	<u>£3,182.26</u>

Cllr Richard Marriage left the meeting at 8.13 p.m. after giving the financial report and discussing the Precept requirements for 2020.

20/09 Planning/Housing

09.1 **Applications for discussion at meeting**

200067 – Threeways, Bounstead Hill, Layer de la Haye – Proposed side extension and alterations

Comments: No Objections

09.2 **Planning Applications – Observations conveyed under delegated authority since last meeting**

None

09.3 **Planning Applications – Decisions received from since last meeting**

191815 – Dene House, Lower End, Layer de la Haye, CO2 0LE – Change of use of the land from agricultural and building of a 3 car garage to store and look after cars.

Decision: Approve Conditional

20/10 Training/Events

10.1 Reports on attended events –

10.2 Nominations for new events – Councillor Maggie Holmes booked on a planning course on 1st February 2020.

20/11 Footpath in New Cut

The Parish Council are waiting to speak to CBC Kevin Bentley in relation to a new footpath in New Cut, Layer de la Haye.

20/12 War Memorial

The wooden posts at the rear and front of the green are in a poor state and require replacing, Cllr Maggie Holmes will speak to a company in relation to replacing posts at the front of the green. Two posts have already been replaced by Cllr Ian Moore & Cllr Mike Strain. The chains that link the posts will remain.

20/13 Local Plan

Nothing to report

20/14 VE 75th Anniversary

It was agreed that a small ceremony would take place at the village cross after a service in the church. The Layer Fox and the Donkey & Buskins would be approached to see if they would organise an event on the day for residents.

Agreed by all.

20/15 Tollgate Partnership/Section 106 Money

Nothing further to report

20/16 Multi-Sports Court/Allotments

Cllr Ian Moore reported that the problem with tree roots remains an issue that requires attention. Cllr Clive Chambers will contact Keith, who has the equipment to remove tree roots by using a mini digger and see whether he would be able to complete the work on behalf of the Parish Council.

- 20/17 Yellow Lines & Parking**
Nothing to report.
- 20/18 Internal Audit**
The Parish Clerk informed the meeting that the date of the Internal Audit would be Tuesday 21st April 2020 with Jan Stobart, Internal Auditor.
- 20/19 Precept 2020**
Cllr Richard Marriage proposed a 5% increase in the Precept for Layer de la Haye.
Proposed: Cllr Richard Marriage
Seconded: Cllr Ian Moore
Agreed by all
- 20/20 RCCE – Housing Survey 2020**
It was agreed that the Housing Survey and Newsletter 2020 would be hand delivered at the same time.
Agreed by all
- 20/21 Recreation Park Gate (Drop Down Bollard)**
It was agreed that this was no longer required.
Agreed by all
- 20/22 Grounds Maintenance Contract 2020**
Five Companies were approached to offer a quote for Ground Maintenance for 2020.
Two companies had not replied (PG Groundcare & Landscape Services)
Three quotes had been received:
Hill Farm Landscapes, Pinnacles & RJ Playle.
RJ Playle quote did not include any grass cutting figures.
Cllr Sarah Hughes asked that RJ Playle & Pinnacles quotes be broken down for the same services to offer a direct comparison. This will be presented at the next meeting in February.
Agreed by all
- 20/23 Newsletter 2020**
It was agreed that the Newsletter 2020 would be revamped by Cllr Maggie Holmes & Cllr Sarah Hughes.
Agreed by all
- 20/24 Information Exchange/Items for next agenda**
Chairman Anne Hughes reported driving across Malting Green. This has been discussed before and it was confirmed that the land was common land.
Chairman Anne Hughes mentioned that two companies had used Malting Green for a photo shoot. The Parish Clerk was actioned to write to both companies in relation to this.
Cllr Mike Strain enquired whether a longer litter pick could be obtained for a resident that clears ditches in Layer de la Haye. The Parish clerk was actioned to obtain one.
- 20/25 To confirm date of next meeting.**
Date of next meeting Monday 10th February 2020 at 8.00 p.m.
Meeting closed at 9.13 p.m.

Signed.....

Chairman

Date.....