

**Minutes of Laver de la Haye Parish Council meeting held on Monday 8<sup>th</sup> April 2019 at 8.00 P.M in Laver de la Haye Village Hall**

**Present:** Chairman Mark Jones, Cllr Ian Moore (Vice-Chairman), Cllr Peter Bunting, Cllr Clive Chambers, Cllr Anne Hughes, Cllr Sarah Hughes, Cllr Richard Marriage & Cllr Mike Strain. The Clerk, Mr G. Walkingshaw, CBC Kevin Bentley and 2 residents.

**19/50 To accept Apologies for Absence:**

Apologies were received from Cllr Brian Turner & Zone Warden Tim Pickard

**19/51 To receive and record Declarations of Personal and Pecuniary Interest**

None

**19/52 Matters raised by Residents**

None

**19/53 To approve the Minutes of the previous Parish Council meeting.**

The minutes of the meeting dated 11<sup>th</sup> March 2019 were approved.  
Minutes signed by the Chairman

**19/54 To receive visitors reports from the County Councillor and Borough Councillor**

CBC Kevin Bentley reported that CBC Andrew Ellis was at a local plan meeting tonight. The priority repair pothole in Hawfinch Road has now been repaired. The resurfacing of the pavement in Malting Green Road will be completed in the next 12 months as part of PR3 repairs, it is number 1 on the list for completion. CBC Kevin Bentley informed the meeting that street lights will only be fixed in an emergency. Highways are looking to replace all street lights with LED lamps on an ongoing basis.

**19/55 Zone Warden's Report**

None

**19/56 Clerk's Report**

The Parish Clerk asked for any amendments to the Laver de la Haye Newsletter in preparation for the 2019 edition.

The Parish Clerk informed the meeting that a precept payment had been received for £8,403.50. The Parish Clerk reported that the Internal Audit was scheduled for Monday 15<sup>th</sup> April 2019.

**19/57 Finance**

57.1 Statement of accounts (Richard Marriage)

57.2 The budget figures for 2019/2020 were shown to the Parish Councillors for approval.

The budget figures were approved by all.

Proposed; Richard Marriage      Seconded: Ian Moore

The following payments for approved for paying:

Parish Clerk Salary	£426.37
Mileage Expenses	£4.50
S. Priestland	£45.00
HMRC – Paye/Tax	£106.40
Bradley Ives – Tree Removal	£360.00
CALC/NALC Affiliation Fees 2019/2020	£441.93
Combination Locks (notice Board)	£12.50
British Telecom	£33.81
CBC - Street Lights	£79.28

Total      **£1,509.79**

**19/58**      **Planning/Housing**

**58.1 Applications for discussion at meeting**

**190672 – Winston House, 54 High Road, Layer de la Haye, CO2 0DT** – Covered seating area to rear of existing property

**Comments:** No Objections

**190749 – 138 High Road, Layer de la Haye, CO2 0EB** – Proposed detached single storey double garage

**Comments:** Spoils the visual amenity. Out of keeping with the village.

**58.2 Planning Applications – Observations conveyed under delegated authority since last meeting**

**190650 – 40 Malting Green Road, Layer de la Haye, CO2 0JJ** – Erection of 1 no. Bungalow.

**Comments:** The Parish Council would have no objections to this application. However, the Parish Council are concerned about traffic exiting Rye Lane onto Malting Green Lane (due to line of vision for vehicles). The Parish council would like to further add this bungalow is a much bigger dwelling than the previous one.

**58.3 Planning Applications – Decisions received from since last meeting**

**190225 – 92 Old Forge Road, Layer de la Haye, CO2 0LJ** – Alterations to garage flat roof to form new roof lanterns.

**Decision:** Approve Conditional

**190409 – Dormers, Field Farm Road, Layer de la Haye, CO2 0JN** – Ground floor extension to provide annexe accommodation, plus associated landscaping.

**Decision:** Withdrawn

**19/59**      **Training/Events**

59 .1      Reports on attended events - None

59.2      Nominations for new events - None

**19/60**      **Heatherfields**

The chairman, Mark Jones informed the meeting that 2 new additions on the new lease required attention. The first, required the Parish Council to put up signs to say the land is rented and is private land. The second, required the Parish Council to ensure that public liability insurance has to register the landlord's interest with the property. The Parish Clerk was actioned to make contact with the insurance company to ensure this was covered under the insurance agreement.

The chairman, Mark Jones suggested a meeting with Strutt & Parker to discuss insurance cover, risk assessment and duty of care for Heatherfields. Cllr Anne Hughes will contact Strutt and Parker to arrange meeting.

**19/61**      **Local Plan**

No Update at present.

**19/62**      **Layer de la Haye – Long Term planning Projects (Updates)**

Bench on Recreation Ground – quote for work to be done agreed, work will be completed by 15<sup>th</sup> April 2019 (weather permitting)

Village sign – Cllr Mike Strain & Cllr Ian Moore will dig a hole in preparation for erecting village sign – target date for erecting village sign will be the first couple of weeks in July.

**19/63 Parish Council Website**

The Parish council Website has experienced some small technical hitches but is expected to go Live in next couple of weeks.

**19/64 Village Hall Car Park**

A meeting with the school and Cllrs Richard Marriage & Chairman Mark Jones had taken place to discuss the number of parking spaces used by teachers in the school. It was suggested that teachers are using less car parking spaces (5/6 spaces). The Parish Council will discuss the parking situation further with the school after the Easter holidays

**19/65 Playground Report 2019**

Playquip Leisure sent in a quote for repairs to the village playground equipment. Chairman Mark Jones would like to meet with Playquip to discuss the quote and work required in further detail. The Parish Clerk was actioned to arrange a meeting with Playquip.

**19/66 Information Exchange/Items for next agenda**

Cllr Ian Moore reported that a property in New Cut was being used as a dumping ground at present. The Parish Council will contact Strutt and Parker to find out if the property belongs to them.

Cllr Ian Moore informed the meeting that the annual cycle race through Layer de la Haye will take place on the 2<sup>nd</sup> June 2019.

Cllr Anne Hughes reported that the hedging put in by the Parish Council had been removed from the recreation ground. This area is a concern with children running out into the road. It was agreed that the tree would be trimmed (lower limbs only) to stop children climbing the tree and Harris fencing to be added on the side of the field.

Cllr Sarah Hughes reported that the Easter Egg Hunt would be hiring the St Johns Ambulance this year. Cllr Sarah Hughes would get a copy of the Easter Egg Hunt public liability insurance document. Chairman Mark Jones suggested a standard form be made for events such as this. Chairman Mark Jones will create the form required.

Cllr Mike Strain reported that some of the posts in Heatherfields required propping up. It was agreed by all to purchase round stakes to alleviate the problem.

Chairman Mark Jones reported that the old chairman's name was still showing on Colchester borough Council website despite the parish clerk previously informing them of the change. The Parish Clerk was actioned to contact Colchester Borough Council.

Chairman Mark Jones informed the meeting that PG Groundcare had asked the Parish council for a testimonial. It was agreed to give a simple endorsement to the work completed by PG Groundcare.

**19/67 To confirm date and time of next meeting**

Date of next meeting Monday 13<sup>th</sup> May 2019 at 8.00 p.m.

The meeting closed at 9.26 pm.

**Part Two Agenda Items**

Matters taken in the absence of Press and Public (Public (Admissions to Meetings) Act 1960) as the item contains exempt information as defined by the Local Government Act 1972 Sch. 12a Pt (1).

**19/68 Tenders, Proposals & Negotiations**

None

**19/69 Parish Clerk Salary**

The Parish Council agreed to increase the parish clerk's salary in line with the annual increment from the 1<sup>st</sup> April 2019. Agreed by all.

Signed.....

Chairman

Date.....