

Minutes of Layer de la Haye Parish Council meeting held on Monday 11th February 2019 at 8.00 P.M in Layer de la Haye Village Hall

Present: Chairman Mark Jones, Cllr Ian Moore (Vice-Chairman), Cllr Peter Bunting, Cllr Clive Chambers, Cllr Sarah Hughes, Cllr Richard Marriage & Cllr Mike Strain, The Clerk, Mr G. Walkingshaw, CBC Andrew Ellis and 4 residents.

19/16 To accept Apologies for Absence:

Apologies were received from CBC Kevin Bentley & Cllr Anne Hughes.

19/17 To receive and record Declarations of Personal and Pecuniary Interest

None.

19/18 Matters raised by Residents

None

19/19 To approve the Minutes of the previous Parish Council meeting.

The minutes of the meeting dated 14th January 2019 were approved.
Minutes signed by the Chairman

19/20 To receive visitors reports from the County Councillor and Borough Councillor

CBC Andrew Ellis reported that the local plan has been slightly delayed with the – examination of part 1 now due to take place in autumn 2019.

19/21 Zone Warden's Report

Tim Pickard reported that a burnt-out vehicle in Abberton Cottage Lane has been removed. The Great British Spring Clean week is from the 22nd March 2019 to 3rd April 2019. Layer de la Haye Litter Spring Clean will take place on Sunday 17th March 2019 starting at 10.30 a.m. from the village hall.

19/22 Clerk's Report

The Clerk reported that Steve Collis (Colchester Borough Council) had been in touch regarding surface improvements works on the Multi Sports Court, he suggested this might be an idea for Section 106 monies from new developments in Layer de la Haye.

The Willow Tree at Malting Green Road has a rotten trunk, which was highlighted in the Tree Survey of 2019 requiring immediate attention. The work date for removing the trunk is Monday 18th February 2019.

It was further reported that a big conifer in a resident's garden near Heatherfields would be coming down on Wednesday 13th February 2019.

19/23 Finance

23.1 Statement of accounts (Richard Marriage)

23.2 To approve payments in accordance with the 2019/2020 Budget

The following payments for approved for paying:

Parish Clerk Salary	£413.32
Mileage Expenses	£4.50
S. Priestland	£45.00
HMRC – Paye/Tax	£103.20
Mileage Expenses (Chelmsford)	<u>£19.80</u>
Total	<u>£585.82</u>

19/24 **Planning/Housing**

24.1 Applications for discussion at meeting

190225 – 92 Old Forge Road, Laver de la Haye, CO2 0LJ – Alterations to garage flat roof to form new rood lantern.

Comment: no objections.

24.2 Planning Applications – Observations conveyed under delegated authority since last meeting

None

24.3 Planning Applications – Decisions received from since last meeting

None

19/25 **Training/Events**

25.1 Reports on attended events - None

25.2 Nominations for new events - None

19/26 **Easter Egg Hunt**

The Chairman, Mark Jones had spoken with the organiser, Gareth Nock. He has requested Gareth confirm that the school will open its playground for parking during the event and that there will also be someone in a hi-viz jacket to stop people parking in New Cut. This will be noted on all tickets & programmes for the event. The Risk Assessment will be updated to include a lost child section and wet weather plan. The organiser is using time slots this year to reduce the impact of parking numbers.

19/27 **Local Plan**

Updated by CBC Andrew Ellis under 19/20.

19/28 **Layer de la Haye – Long Term planning Projects (Updates)**

Clive Chambers will give a quote to the Parish Council in relation to digging out the concrete base and replacing it. The Parish Clerk was actioned to obtain 2 further quotes.

Village sign – no further update.

19/29 **Parish Council Website**

The Parish Council website is ready to go and will be launched in March 2019.

19/30 **Information Exchange/Items for next agenda**

Cllr Clive Chambers informed the meeting that it had been reported to him, that a resident has been parking on the pavement at High Road, The vehicle restricts access for the elderly and disabled along this pathway.

Cllr Mike Strain informed the meeting that a resident had been driving across the green areas at the Old Forge. Zone Warden Tim Pickard will speak to resident.

Chairman Mark Jones has asked for car parking at the village hall and the lease with the school to be discussed at the next Parish council meeting on 11th March 2019.

Chairman Mark Jones reported a hole in the hedge at the Recreation Ground. Chairman Mark Jones, Cllr Mike Strain and Cllr Ian Moore will assess the site and make repairs.

Cllr Ian Moore informed the meeting that a resident was concerned about the lack of signage to stop young children running out onto the road at the Recreation Ground. Whilst it was agreed that there is adequate signage in place, the parish council would look into signs for “children crossing” and would spend up to £200 on the signs.

Proposed: Chairman Mark Jones Seconded: Brian Turner

For 7 Against 1 – it was agreed that £200 would go towards signage.

The Parish Clerk was actioned to see if planning permission would be required for the signs.

Chairman Mark Jones informed the meeting that it would be desirable to close the Virgin Account currently held by the Parish Council. The bank is based in Chelmsford, which no longer suits the needs of the Parish Council. The Parish council would look into alternative bank accounts to transfer the money to. Cllr Mike Strain said he would look into the Metro Bank to see what bank rates for interest they are currently offering. Chairman Mark Jones reported that three burglaries have taken place in village in last 7 days. And asked for residents to be vigilant.

19/31 To confirm date and time of next meeting
Date of next meeting Monday 11th March 2019 at 8.00 p.m.
The meeting closed at 8.57 pm.

Signed..... Chairman

Date.....