

**Minutes of Layer de la Haye Parish Council meeting held on Monday 9<sup>th</sup> July 2018 at 8.00 P.M in Layer de la Haye Village Hall**

**Present:** Cllr Mark Jones (Chairman), Cllr Ian Moore (Vice-Chairman), Cllr Peter Bunting, Cllr Clive Chambers, Cllr Anne Hughes, Cllrs Brian Turner, Cllr Sarah Hughes, Cllr Richard Marriage & Cllr Mike Strain  
The Clerk, Mr G. Walkingshaw, CBC and 2 residents.

**18/126 To accept Apologies for Absence:**

None

**18127 To receive and record Declarations of Personal and Pecuniary Interest**

None.

**18/128 Matters raised by Residents**

A resident reported that the Fingerpost at New Cut is lying in the brambles.

**18/129 To approve the Minutes of the previous Parish Council meeting.**

The minutes of the meeting dated 11<sup>th</sup> June 2018 were approved.

Minutes signed by the Chairman

**18/130 To receive visitors reports from the County Councillor and Borough Councillor**

None

**18/131 Zone Warden's Report**

The Zone Warden reported that five new dog signs have been posted on the Recreation Ground and that more will be added at Maltings Green.

He further reported that changes to his working contract will result in working more in Colchester Town Centre. He may not be available for meetings as a result.

The Zone Warden informed the meeting that he would be happy to accompany Councillors if we were able to identify the young people starting fires in Chest Woods and wished to meet with their parents.

**18/132 Clerk's Report**

The clerk reported that the contested election charge from Colchester Borough Council was £1,331.94. Payment included for approval at this meeting.

The Clerk mentioned that the website was currently up to date. Cllr Sarah Hughes was actioned to look what had been done so far about a new website. Cllr Sarah Hughes & Jo Jones would update the new website. It was agreed that as a first stage, the new website would replicate the information on the current site. Adding further material would be considered when that was completed.

The clerk further informed the meeting that he now had a copy of the "getting to know you" booklet from 2010. This would be discussed further when the new website is up and running.

The clerk informed the meeting that Daniel Arnold had replaced Peter Cole as our contact at Strutt & Parker and would be conducting a site visit at 12.00 noon on Monday 16<sup>th</sup> July 2018, with Cllr Anne Hughes in attendance.

The Parish Clerk reported that one quote had been obtained for removing/relocating the goalposts from Playquip. Costs: Removal £161.50 Relocate £627.00.

Awaiting further quote from Sovereign & Sean Hughes.

**18/133 Finance**

133.1 Statement of accounts (Richard Marriage)

133.2 To approve payments in accordance with the 2018/2019 Budget

Payments approved are as follows:

British Telecom	£77.06
Mr S Priestland (war memorial)	£45.00
PC Salary	£413.12
PC Mileage Expenses	£4.50
Community 360 membership 2108/19	£30.00
RCCE Membership 2018/19	£72.60
Northumbrian Water Ltd	£75.00
Colchester Borough Council – Election Costs	£1,331.94
Colchester Borough Council – Street Lights	£98.64
Total	<b><u>£2,147.86</u></b>

**18/134 Planning/Housing**

**134.1 Applications for discussion at meeting**

**181321 – 4 Waterworks Close, Layer de la Haye, CO2 0EP** – Retrospective application for conversion of existing garden/music room into an annex for Elderly Family members to inhabit. Including a wet room and kitchen area. **Comments: No Objections**

**181471 – 4 Green Acres Road, Layer de la Haye, CO2 0JP** – proposed single storey rear extension Comments needed by 15/07/18: **Comments: No Objections**

**134.2 Planning Applications – Observations conveyed under delegated authority since last meeting**

None

**134.3 Planning Applications – Decisions received from since last meeting**

**180896 - Chestnut Farm Abberton Road, Layer De La Haye Colchester CO2 0JU -** Application to vary condition 2 of planning permission 180042. – **Decision: Approve Conditional**

**181135 – 22 Green Acres Road, Layer de la Haye, Co2 0JP-** Side and rear two storey extension – **Comments – no objections \*\*\*No Decision Yet\*\*\***

**181158 – Folleywood, The Folley, Layer de la Haye, CO2 0HZ** – Proposed Entrance Gate – **Comments – no objections Decision: Approve Conditional**

**181159 – Folleywood, The Folley, Layer de la Haye, CO2 0HZ** – Proposed Machinery Shed for personal use – **Comments: The Parish Council would not support this application as the land should be used as employment zone and not for personal use. Decision: Approve Conditional (PC to check out B8)**

**181225 – 61 Malting Green Road, Layer de la Haye, CO2 0JJ-** Proposed single storey extension to replace existing conservatory **Decision: Approve Conditional**

**18/135 Financial Regulations**

Proposed Amendments to the Financial Regulations (Adopted May 2018)

**Page 4 (1.14)**

Change to read:

**“approve any grant or a single commitment in excess of £200”**

**Page 7 (4.1)**

Change to read:

**“the council for all items over £200”**  
(change from £5,000 to £200)

**“the council for items over £200**  
(Change from £500 to £200)

**Page 7 (4.4)**

Change to read:

**“The salary budgets are to be reviewed at least annually in May”**  
(change from October to May)

**Page 7 (4.5)**

Change to read:

**“subject to a limit of £200”**  
(change from £500 to £200)

**Page 9 (5.8)**

Change to read:

**“any review or capital grant in excess of £200”**  
(change from £5,000 to £200)

**Page 16 letter h**

Change to read:

**“when it is to enter into a contract of less than £2,000”**  
(change from £25,000 to £2,000)

Amendments Agreed by All.

**18/136 World War 1 – 100<sup>th</sup> Anniversary (Sunday 11<sup>th</sup> November 2018)**

Nothing further to report.

**18/137 Local Plan**

The formal submission from Tollgate Partnership for the local plan is different from that which was discussed with the Parish Council.

The intention is that we will be able to come up with a statement of common ground working with the Tollgate Partnership & Colchester Borough Council.

The Parish Council have been informed that Almhouses would be more expensive than affordable housing. Cllr Andrew Ellis is to meet with Colchester Borough Council and obtain a definitive answer on the feasibility of Almhouses from the Local Plan perspective.

**18/138 Layer de la Haye – Long Term Planning Projects (Updates)**

Fingerpost Sign – Cllr Sarah Hughes will look into grants to cover the cost of the sign.

Bench Repairs in Recreation Ground – Cllr Ian Moore will look into repairs of bench.

Clean the village sign – Volunteers to wash down and clean signs.

Village Tidy Up – Chairman Mark Jones will set up a working party at the end of August.

**18/139 Training/Events**

139.1 Reports on attended events - None

139.2 Nominations for new events – Two new councillors courses for September (Cllr Sarah Hughes & Cllr Clive Chambers)

**18/140 Speed Survey**

The Parish Clerk was actioned to contact Trevor Stubbington for latest information.

**18/141 Information Exchange/Items for next agenda**

Lower End Planning Application – Parish Clerk action to contact enforcement for latest developments.

Colchester Borough Councillors will meet with representatives of the Parish Council on Monday 16<sup>th</sup> July 2018.

**18/142 To confirm date and time of next meeting**

Date of next meeting Monday 10<sup>th</sup> September 2018 at 8.00 p.m.

The meeting closed at 9.02 pm.

Signed.....

Chairman

Date.....