

Minutes of Laver de la Haye Parish Council meeting held on Monday 8th January 2018 at 8.00 P.M in Laver de la Haye Village Hall

Present: Cllr Ian Moore (Vice-Chairman), Cllr Peter Bunting, Cllr Tom Harris, Cllr Anne Hughes, Cllrs Mark Jones, Cllr David Lennox, Cllr Richard Marriage & Cllr Mike Strain
The Clerk, Mr G. Walkingshaw, CBC Kevin Bentley and 12 residents.

18/01 **To accept Apologies for Absence:**
Apologies were received from Cllr Brian Turner (Chairman).

18/02 **To receive and record Declarations of Personal and Pecuniary Interest**
None.

18/03 **Matters raised by Residents**
A resident raised concerns relating to housing application 173248 (Follywood, The Folley, Laver de la Haye). The resident was concerned about vehicles delivering large steel frames for the structure of the building. The access is very narrow and on a bend, the resident explained that the verge outside her property had already been damaged. The resident was also concerned that a garage was being used as a small living accommodation and that planning permission for this had not been applied for. A second resident was concerned that a business was being run from the address and would increase the number of vehicles using this road. The Parish Council were concerned about access to the site and the damage caused to the neighbouring verge. The Parish Council would support this planning application but would ask for conditions in relation to reinstating the access and repairing damage to the neighbouring verge.

18/04 **To approve the Minutes of the previous Parish Council meeting.**
The minutes of the meeting dated 11th December 2017 were approved.
Minutes signed by the Chairman

18/05 **Matters arising that are not agenda items**
None

18/06 **To receive visitors reports from the County Councillor and Borough Councillor**
CBC Kevin Bentley reported that the inspector will begin work on the local plan next week. The local plan is in 2 parts – part (a) relating to garden communities and part (b) relating to the rest of the local plan. He stated that the Local Plan will be reviewed every 5 years but does not foresee an increase in housing for Laver de la Haye.

CBC Kevin Bentley reported that the indoor bowling club now have two new indoor mats funded by the locality budget. He stated that there was still some money available if the parish council could apply quickly for funding. The parish council will send invoices for a leaf blower and a bench at the reservoir to be installed.

CBC Kevin Bentley was informed by Cllr Mark Jones, that speeding on the B1026 was still an issue and that residents were very frustrated with the lack of progress on this issue. CBC Kevin Bentley asked the parish council to write to the Head of Traffic to bring enforcement officers to Laver de la Haye. He further stated that the yellow lines outside the school & village hall would be discussed at a meeting in March 2018.

CBC Kevin Bentley was informed by Vice Chairman, Ian Moore, that pot holes in the Foley have damaged resident's tyres and requires urgent attention. He further informed CBC Kevin Bentley about the state of pavements in disrepair around the village. CBC Kevin Bentley will report these issues and stated that funding for pavement repairs was coming into Colchester Borough Council and after repairing main roads, then state roads, the next target was repairing pavements.

18/07 Zone Warden's Report

The Zone Warden visited a resident in relation to a complaint about an elderly resident who had fallen over as a result of boisterous dogs. The incident had been witnessed by another resident. The owner of the boisterous dogs informed the zone warden that he would be contacting the lady who was injured.

The Zone Warden reported that the Annual Spring Clean would take place in March. It would be over any weekend in March, with most groups looking at the 3rd & 4th March 2018.

He reported that there had been no reports of Flytipping since the recent changes in waste collection had come into operation.

The Zone Warden asked the parish council if they could supply a collection point for a volunteering project by community 360 and Colchester Borough Council.

The scheme involves a dedicated winter helpline, supplying winter food parcels and blankets, it is being led by Joanne Beasant. The Zone Warden will give her details to Cllr Ian Moore. The Foyer in the Village Hall could be a collection point as long as the area was cleared afterwards.

18/08 Clerk's Report

Nothing to report

18/09 Finance

9.1 Statement of accounts for November (Richard Marriage) were circulated.

9.2 To approve payments in accordance with the 2018/2019 Budget

Approved Payments as follows:

British Telecom	£ 72.24
Ian Moore – Keycutting	£ 14.17
S. Priestland – Grass cutting	£ 45.00
British Telecom	£ 73.03
RCCE - Housing Survey Needs	£443.06
Mileage Expenses	£ 4.50
Stationary	£ 5.00
Parish Clerk salary	£353.76
CBC Street Lights	£ 97.22
CBC Street Lights	£ 90.00
Total	<u>£1,197.98</u>

18/10 Planning/Housing

10.1 Applications for discussion at meeting

173248 – Follywood, The Folley, Layer de la Haye, CO2 0HZ – Replacement of 3-bed dwelling at Follywood, with a 3-bed dwelling of Contemporary design, adjustment to Local Employment Zone and Associated Works.

Concerns were raised about whether this application was in line with the keeping of the village, access issues and damage to a neighbouring verge. It was further mentioned that the office use should be only used on a domestic basis and not business.

Comments: The Parish Council were concerned about access to the site and the damage caused to the neighbouring verge. The Parish Council would support this planning application but would ask for conditions in relation to reinstating the access and repairing damage to the neighbouring verge.

10.2 Planning Applications – Observations conveyed under delegated authority since last meeting

173128 - 138 High Road, Layer de la Haye, CO2 0EB – proposed internal alterations and extensions to 138 High Road. **Comments: No Objections**

10.3 Planning Applications – Decisions received from since last meeting

None

18/11 Meeting Dates for 2018

The following dates were agreed by all for meetings in 2018:

Monday 12th February 2018 8.00 p.m.

Monday 12th March 2018 8.00 p.m.

Monday 9th April 2018 8.00 p.m.

Monday 14th May 2018 8.00 p.m.

Monday 11th June 2018 8.00 p.m.

Monday 9th July 2018 8.00 p.m.

Monday 10th September 2018 8.00 p.m.

Monday 8th October 2018 8.00 p.m.

Monday 12th November 2018 8.00 p.m.

Monday 10th December 2018 8.00 p.m.

(No meeting in August due to Holidays)

18/12 Internal Audit 2018

The Parish Clerk recommended Jan Stobart as an Internal Auditor. The parish council proposed Richard Clayton as Internal Auditor. Richard Clayton would be asked to give a quote for this year's internal audit.

Agreed by all.

The Parish Clerk asked for it to be minuted and informed the parish council that it was a legal requirement to have a written report from an Internal Auditor.

The Parish Council would ask Richard Clayton to produce a written report.

18/13 Precept

It was proposed to increase the Precept by 2%. Agreed by all.

18/14 Water Treatment Works – Boundary Fencing/Tree Planting

Still ongoing – hedges would require to be planted 3 metres from the fence.

18/15 Low Flying Aircraft over Layer de la Haye

A resident raised the issue of low flying aircraft over Layer de la Haye and how it disturbs the peaceful nature of the village. Cllr Mark Jones explained that increase in traffic is due to expansion from Southend Airport and increase in flights from Stansted Airport. CBC Kevin Bentley will raise the issue but stated that it is unlikely that the CAA will change the air routes.

18/16 World War 1 – 100th Anniversary (Sunday 11th November 2018)

It was agreed that a sub committee would need to be formed to organise this event.

18/17 Speeding Issues B1026

The Parish Council had received a reply from Trevor Stubbington (Traffic Management Officer) offering to conduct a speed survey in Layer de la Haye. It was agreed that Church Road (near the tennis courts) would be a good location for the speed survey.

Cllr Mark Jones suggested a speed awareness weekend, involving local schools & organisations. He suggested that films could be shown in the village hall showing the effects of speeding and stickers produced for the back of people's cars to make people think about speeding and its effect on the community (Community Event).

18/18 Training/Events

18.1 Reports on attended events - None

18.2 Nominations for new events - None

18/19 Information Exchange/Items for next agenda

Cllr Anne Hughes enquired about posters for Heatherfields. Cllr Ian Moore & Cllr Mike Strain already have the posters ready to put up.

Cllr Mark Jones suggested the parish council should advertise the parish council elections for May 2018, to encourage people to come along to the meetings. Advertisements to be posted on the village notice boards and parish magazine.

Vice Chairman, Ian Moore informed the meeting that the Community Bus could be re-instated with funding. Would charities (such as English Heritage fund) be interested in providing funding.

Cllr Mark Jones asked for Village Hall Car Parking to be added to the next agenda.

Cllr Mark Jones informed the meeting that CBC Andrew Ellis will be meeting planners on site next week at 84a High Road to sort out the wall and arrange screening to be put in.

18/20 To confirm date and time of next meeting

Date of next meeting Monday 12th February 2018 at 8.00 p.m.

The meeting closed at 9.48 pm.

Signed.....

Chairman

Date.....