

# Layer de la Haye Parish Council

To: All Councillors

You are hereby summoned to attend a meeting of Layer de la Haye Parish Council at the village hall at 8:00 p.m. on Monday, 14<sup>th</sup> May 2018 for the purpose of transacting the following business:

## Grahame Walkingshaw

Grahame Walkingshaw, Parish Clerk for Layer de la Haye  
80 Chapel Road, West Bergholt, Essex, CO6 3HL  
Telephone Number: 01206 240 772 E-mail: [layerpc@gmail.com](mailto:layerpc@gmail.com)

### AGENDA

- 18/78 Election of Chairman (sign Declaration of Acceptance of Office)
- 18/79 Welcome and apologies for absence
- 18/80 Declaration of Members interests
- 18/81 Election of Vice Chairman
- 18/82 Election of Councillors for sub-committees, current committees as follows:
- Village Hall Representative (currently Ian Moore)  
Heatherfields Representative (currently Mike Strain & Ian Moore)  
Sports Association (currently Anne Hughes, Ian Moore & Mike Strain)  
Allotments (currently Anne Hughes)  
Colchester Association of Local Councils (currently Mark Jones)  
Finance – RFO Position (currently Richard Marriage)  
Emergency Planning (currently David Lennox)  
Essex Wildlife Trust (currently Brian Turner)  
Transport Representative (currently Mike Strain)  
Abberton Public Rights of Way Committee (currently Peter Bunting)
- 18/83 To review the effectiveness of the system of internal control
- 18/84 To review Standing Orders
- 18/85 To review Financial Regulations
- 18/86 To adopt Financial Risk Assessment
- 18/87 Public Open Forum (Maximum 15 minutes)
- 18/88 To approve the minutes of the last meeting (9<sup>th</sup> April 2018)
- 18/89 County Councillor and Borough Councillors Reports  
(Kevin Bentley, Andrew Ellis, Jackie Mclean)
- 18/90 Zone Warden's Report
- 18/91 Clerk's Report

- 18/92 Finance**
- 92.1 Statement of accounts for April (Richard Marriage)
- 92.2 To approve payments in accordance with the 2018/2019 Budget
- 18/93 Planning/Housing**
- 93.1 Applications for discussion at meeting  
**180896 – Chestnut Farm, Abberton Road** – Application to vary condition 2 of planning permission 180042
- 93.2 Planning Applications – Observations conveyed under delegated authority since last meeting
- 93.3 Planning Applications – Decisions received from since last meeting
- 18/94 CCTV Policy**  
To adopt amended CCTV Policy
- 18/95 World War 1 – 100<sup>th</sup> Anniversary (Sunday 11<sup>th</sup> November 2018)**  
Latest Update
- 18/96 Local Plan**  
Latest Update
- 18/97 Footpaths**  
To discuss issues relating to local footpaths
- 18/98 Insurance 2018/2019**  
To discuss accepting Insurance Renewal from Zurich Municipal for 2018/2019 at £840.88
- 18/99 Training/Events**
- 99.1 Reports on attended events
- 99.2 Nominations for new events
- 18/100 Information Exchange/Items for next agenda**
- 18/101 To confirm date and time of next meeting**  
Date of next meeting Monday 11<sup>th</sup> June 2018 at 8.00 p.m.

**Part Two Agenda Items**

Matters taken in the absence of Press and Public (Public (Admissions to Meetings) Act 1960) as the item contains exempt information as defined by the Local Government Act 1972 Sch. 12a Pt (1).

- 18/102 Changes to Parish Clerk Contract**