

# Layer de la Haye Parish Council

To: All Councillors

You are hereby summoned to attend a meeting of Layer de la Haye Parish Council at the village hall at 8:00 p.m. on Monday, 12<sup>th</sup> February 2018 for the purpose of transacting the following business:

## Grahame Walkingshaw

Grahame Walkingshaw, Parish Clerk for Layer de la Haye  
80 Chapel Road, West Bergholt, Essex, CO6 3HL  
Telephone Number: 01206 240 772 E-mail: [layerpc@gmail.com](mailto:layerpc@gmail.com)

### AGENDA

- 18/21      **Welcome and apologies for absence**
- 18/22      **Declaration of Members interests**
- 18/23      **Public Open Forum** (Maximum 15 minutes)
- 18/24      **To approve the minutes of the last meeting** (8<sup>th</sup> January 2018)
- 18/25      **County Councillor and Borough Councillors Reports**  
(Kevin Bentley, Andrew Ellis, Jackie Mclean)
- 18/26      **Zone Warden's Report**
- 18/27      **Clerk's Report**  
Road Closures in Layer de la Haye
- 18/28      **Finance**
- 28.1 Statement of accounts for January (Richard Marriage)
- 28.2 To approve payments in accordance with the 2017/2018 Budget
- 18/29      **Planning/Housing**
- 29.1    Applications for discussion at meeting
- 29.2    Planning Applications – Observations conveyed under delegated authority since last meeting
- 180037 – 5 Waterworks Close, Layer de la Haye, CO2 0EP** – First floor extension above existing kitchen/dining room, 3.5m deep two extensions to the rear and new 3m deep single storey extension to the rear elevation.  
**Comments: No Objections**
- 180042 – Chestnut Farm, Abberton Road, Layer de la Haye, CO2 0JU** – Erection of four detached single storey dwellings and demolition of existing redundant farm buildings.  
**Comments: No Objections**

**180111 – 5 Upper Cottages, Abberton Road, Layer de la Haye, CO2 0JU** – Single storey rear extension and cladding to original building.

**Comments: No Objections**

29.3 Planning Applications – Decisions received from since last meeting

**173128 – 138 High Road, Layer de la Haye, CO2 0EB** – Proposed internal alterations and extensions to 138 High Road – **Decision: Approve Conditional**

**18/30 Footpaths**

To discuss footpaths in relation to Layer de la Haye

**18/31 Village Hall Car Parking**

To discuss car parking around the village hall.

**18/32 Local Plan**

To discuss forming a sub-committee for the Local Plan

**18/33 World War 1 – 100<sup>th</sup> Anniversary (Sunday 11<sup>th</sup> November 2018)**

To discuss forming a sub-committee to organize a World War 1 Anniversary Event

**18/34 Easter Hunt Event (30<sup>th</sup> March 2018)**

To discuss use of the playing field to park cars during this event

**18/35 Speeding Issues B1026**

To discuss speeding issues and to discuss a “speed awareness weekend” for Layer de la Haye residents.

**18/36 Data Protection Officer**

To discuss appointing a Data Protection Officer under the General Data Protection Regulation (effective on 25 May 2018).

**18/37 Grounds Maintenance Contract 2018**

To discuss Grounds Maintenance contracts for 2018. To ask for quotes from 3 companies: PG Groundcare, Pinnacle & Hill Farm Landscapes.

**18/38 CCTV Cameras**

To discuss extended coverage for CCTV

**18/39 Training/Events**

39.1 Reports on attended events

39.2 Nominations for new events

**18/40 Information Exchange/Items for next agenda**

**18/41 To confirm date and time of next meeting**

Date of next meeting Monday 12<sup>th</sup> March 2018 at 8.00 p.m.